

LITCHFIELD WATER POLLUTION CONTROL AUTHORITY
REGULAR MEETING
29 Stoddard Road, Bantam, CT 06750
February 19, 2015 ~ 7:30 p.m.

CALL TO ORDER: Chairman David R. Wilson called the meeting to order at 7:33 p.m.

ROLL CALL: Present: David R. Wilson, Christian Bratina, James Koser. Also present was Ted Donoghue, Plant Superintendent

Absent: Robert D'Andrea, David Geiger, William Buckley. Also Jack Healy, Public Works Director and Ann Combs, Recording Secretary

SEATING ALTERNATES: Chairman Wilson seated Christian Bratina as a regular member.

MINUTES: Motion: C. Bratina moved to approve the meeting minutes of January 8, 2015, and J. Koser seconded. All voted aye and the motion carried.

BUSINESS

- 1) **Public Requests:** D. Wilson said Aaron Lanthier wants to develop land on Torrington Road past Fern Avenue. They have reviewed the plans and assessments. The lot was part of the sewer project but there was no lateral to the lot. There is a lateral to the existing house on the adjoining lot and they would like to connect the proposed house from the same lateral. Mr. Osowiecki, a contractor, said he would expose the existing lateral before setting the sleeve for the sewer through the wall. Mr. Wilson said they would need to decide if they could allow two laterals through a single stub, as the practice is a separate lateral per property. A licensed contractor must verify the actual depth of the lateral stub located at 420 Torrington Road, provide the invert elevation relative to the benchmark shown on the current site plan, and determine the pitch of this existing lateral across Torrington Road. If it is determined the lateral stub is too shallow, the as-built drawing shows that it is 17" below surface grade, then additional cover over the laterals may be required to avoid freezing. They must supply a proposed plan by a licensed engineer showing the proposed sewer layout with material specifications, locations of the proposed lateral, clean out locations and invert elevations. If the above are satisfactory, then provide an A-2 survey showing the proposed sanitary easement location and the draft deed for the easement. **Motion:** C. Bratina moved to grant an exception to allow two properties, 418 (proposed) and 420 (existing) Torrington Road, to use one 6-inch existing lateral conditioned upon their demonstrating proper slopes, which would entail measuring the invert of the existing lateral they want to tie in, with adequate cover. J. Koser seconded, all voted aye and the motion carried.
- 2) **Safety:** Ted announced he has attended the defensive driving training. He will be taking accident investigation later this month. C. Bratina asked about first aid training and Ted said he would check with Naomi on the schedule of training. Three employees attended blood-borne pathogen training on Jan. 29th with Public Works employees.
- 3) **Commissioner's Requests:** None
- 4) **New Stop & Shop Construction Project:** D. Wilson reported Stop & Shop won the court case, and although it may be appealed, they feel it will go through. They will make up their list of concerns for the project, with discussion on grease, floor clean wastewater, and test pits.

5) Public Works / Treatment Plant Reports

- a) **Easements:** No report
 - b) **Operational:** Ted said flows were down from December by 200,000 gallons, and they removed 45,500 gallons of sludge. They have had excellent BOD and TSS removal. Total nitrogen released was 16 lbs., 11 lbs. lower than last year. They had the annual three-year state inspection, with action steps highlighted in the report.
 - c) **Septic:** They only received 28,250 gallons of septage, but they are still 20% ahead of last year.
 - d) **Equipment:** Ted reported they picked up the refurbished spare nitrate return pumps. An anoxic mixer from the east tank is currently being refurbished. There was an issue with the booster pump at the well house where there was no water in the storage tank and it was pumping air. They filled the tank and found leaking in a plastic conduit downstairs. They have a loaner pump hooked up to maintain water for the building. They are getting a revised quote to do a simpler replacement by putting in a pitless adapter and a new pump in the well pit so that it can pressurize the bladder tank and eliminate the booster pumps that are shot. The Morris meter is in and running. He presented an equipment survey with comments on preventive maintenance and other information requested by Commissioners.
 - e) **Energy:** The results of the energy audit indicate the plant water system seems to be the area to focus on for energy efficiency. Commissioners questioned other areas, such as the heat pumps' energy usage. Mr. Wilson said it is all included in the report, and Ted will get copies to everyone.
- 6) **Financial Report:** Ted reported this month there were larger expenses, such as the Morris payment and pension. We are still just over 60% used for the 52111 Professional Services account, and electricity is in good shape. They have surpassed projected revenue collection for the year, partly because of the connection fees collected and the \$40,000 reimbursement from the State. D. Wilson said not to count the \$40,000 as income.
- 7) **Budget FY 15-16:** D. Wilson said he met with the First Selectman and Jack Healy and the result was a reduction in Jack's salary paid by WPCA from 20% to 5% for FY 15-16. Finance will bill the WPCA \$5,000 per year for 200 hours of work. They will strike Public Works Director from 50103 and add these changes under Financial Services and Town Coordination or some other name so they can look at each separately. They discussed investment of their funds to get a higher yield and questioned how Finance manages the funds they hold. They have to look at the Capital budget and determine how much they must budget for the transfer to Capital Non-Recurring. They reviewed other areas for adjustments, and Ted thought they could lower the overtime budget.
- 8) **Quarterly Goals and Objectives:** Ted said he would follow up on beginning the process for collection system flow monitoring and getting ready for the UV system for flow based operations. He will email the audit to the group for comments.
- 9) **Adjournment: Motion:** C. Bratina moved to adjourn at 9:12 p.m. and J. Koser seconded. All voted aye and the motion carried.

Respectfully submitted,

Ann D. Combs, Recording Secretary